



Public Works Committee
Thursday, November 14, 2024
9:00am
18 Oxford Place, Madison WI
In-Person or Online/Via Phone

Take notice that there will be a public meeting of the above governmental body, on the date, time and place indicated, for purposes of considering the subject matter set forth in the following agenda:

As of March 1, 2022, village meetings have transitioned to hybrid (in person and virtual) participation. Please follow the link or phone number below to virtually participate in the meeting. We recommend testing the link before the meeting time. If you have any questions, please call the Clerk's Office at 244-3048.

Please join this meeting from your computer, tablet or smartphone (audio & video):

Link <https://us02web.zoom.us/j/88433310776>

You can also dial in using your phone (audio only): Dial in at (312) 626-6799 **Meeting ID:** 884 3331 0776

Agenda

1. Call to Order/Roll Call
2. Approval of Agenda
3. Citizen comment on any subject other than items on the agenda
4. Discussion with MG&E on undergrounding projects
5. Discussion with Capitol Police Department on installation of Flock cameras
6. Discuss and take action on request from City of Madison to relocate access point to Burrows Park on Harbort Dr
7. Discuss right-of-way trees at 102 Fisk Place and tree inventory
8. Update on Public Works capital expenses
9. Discuss Village Gardens and tasks and priorities of Public Works Department
10. Public Works Department report
11. Adjourn



Date: 12 November 2024

To: Public Works Committee

Subject: Staff Report for the November 14th Public Works Committee Meeting

The following is a summary of the items listed on the agenda. The intent of this document is to orient the committee members and any attending residents, providing the necessary background to facilitate informed and efficient discussions.

Agenda Item 4: Discussion with MG&E on Undergrounding Projects

Presenter: Zana Bajalan (MG&E Representative)

Background & Context: MG&E is in the process of undergrounding utility lines within the Village. This project aims to enhance the reliability of power delivery, reduce outages due to storms, and improve the overall aesthetics of the community by removing overhead power lines.

- Phase 1: This initial phase was recently completed. Zana will provide an overview of what was accomplished, including any significant challenges encountered and how they were resolved.
- Phase 2: Currently underway, Phase 2 focuses on areas prioritized for their potential impact on both reliability and visual improvement. The update will cover progress, anticipated timelines, and any disruptions residents may experience.
- Phase 3: Scheduled for next year, this phase will expand the undergrounding efforts to additional parts of the Village. Zana will outline the projected scope, expected benefits, and coordination efforts with Village staff to minimize disruption to residents.

Purpose: This agenda item is primarily informational to clarify the scope of the project, expected timelines, and how MG&E is addressing concerns from the community. This is an opportunity for committee members to ask questions about the project's impact.

Agenda Item 5. Discussion with Capitol Police Department on Flock Camera Installation

Presenter: Administrator / Chief of Police Nystrom & Deputy Chief Litzkow (Capitol Police Department)

Background & Context: The Capitol Police Department has requested permission to install two Flock Safety cameras on Village-owned light poles near the Executive Residence. These cameras are intended to enhance physical security by monitoring traffic and identifying potential threats. The request has been approved by both the Chief of Police and the Director of Public Works.

- **Rationale:** Given the high-profile nature of the Executive Residence, the cameras will serve as a proactive security measure, allowing for real-time data collection to deter unauthorized activity.
- **Privacy Considerations:** Data storage and access measures will be consistent with the MBPD's current practices ensuring that the use of these cameras complies with legal standards and respects residents' privacy.
- **Placement & Impact:** The discussion will include details on why these specific locations were chosen and how the installation will affect nearby residents, including measures to mitigate any potential concerns.

Purpose: This agenda item is primarily informational. The committee will be briefed on the benefits of additional Flock cameras in the community.

Agenda Item 6: Discussion and Action on Madison Parks' Request to Relocate Access to Burrows Park

Presenter: Corey Stelljes (Madison Parks Representative)

Background & Context: Madison Parks has requested to relocate the current access point to Burrows Park. This request for permit was originally presented at the 15 April 2024 Public Works Committee meeting - the Committee tabled the request at that time.

- **Community Impact:** This change may affect local traffic patterns, parking, and access for residents who use Burrows Park regularly. Corey will provide details on how this relocation is expected to enhance park usability for visitors.
- **Legal and Procedural Considerations:** The Village Attorney has reviewed the request and confirmed that the committee has the authority to approve the request or deny permit issuance under 192-28 of the Village code.

Purpose: The committee is expected to deliberate on the proposed relocation based on its potential benefits to park users, while also considering any concerns from nearby residents. The discussion will focus on ensuring that the proposed changes align with the Village's interests.

Agenda Item 7: Review of Right-of-Way Trees at 102 Fisk Place and Tree Inventory

Background & Context: The Village's Public Works Department is conducting a review of the trees located in the right-of-way in front of a newly divided lot at 102 Fisk Place. These trees are scheduled for removal due to their condition and potential conflicts with planned development.

- Tree Inventory Overview: The Village is currently updating its tree inventory to ensure that public trees are managed sustainably. This review includes evaluating the health of trees, potential hazards, and the impact on the community's green space.
- Resident Impact & Next Steps: The removal of these trees may concern nearby residents. The Public Works team will provide information on how these decisions are made, including factors like tree health, safety, and long-term urban forestry plans.

Purpose: This agenda item is primarily informational. The committee will be briefed on the current status of the tree inventory and the specific considerations leading to the decision for removal at 102 Fisk Place. It's an opportunity for the committee to provide feedback on tree management practices and future planning.

Agenda Item 8: Update on Public Works Capital Expenses

Report: Provided by the Director of Public Works and Village Clerk/Treasurer.

Purpose: An update on current capital expenditures, planned projects, and budget alignment for the remainder of the fiscal year.

Agenda Item 9: Discussion on Village Gardens and Public Works Priorities

Purpose: A collaborative discussion between the committee and staff on improving the appearance and maintenance of Village gardens. This aligns with the broader goal of enhancing public spaces and ensuring that the community's aesthetic standards are met.

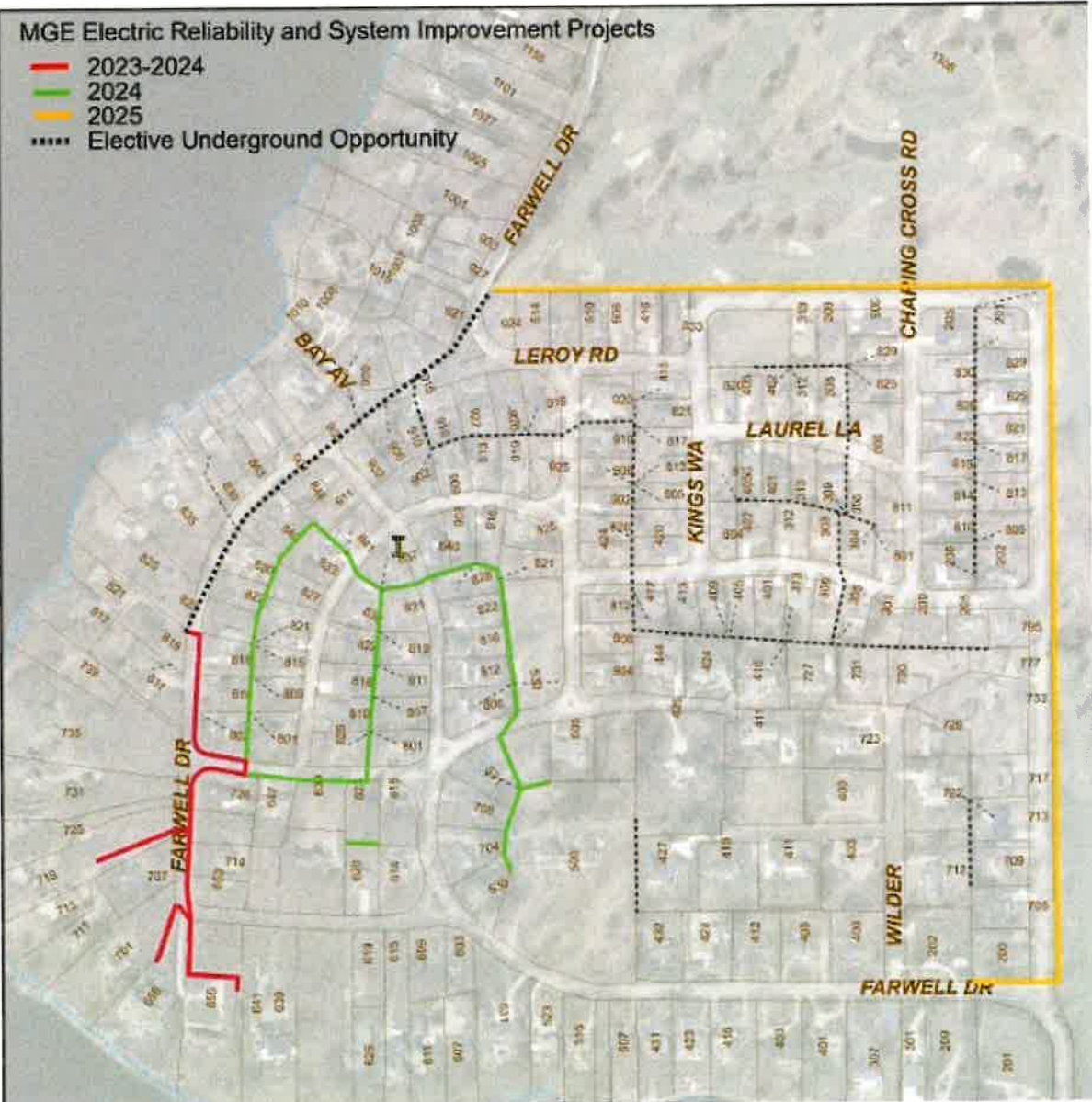
Agenda Item 10: Public Works Department Report

Presenter: Director of Public Works

Purpose: General updates on ongoing projects, operational challenges, and plans for the upcoming months.

MGE Electric Reliability and System Improvement Projects

- 2023-2024
- 2024
- 2025
- Elective Underground Opportunity



Chief Nystrom,

The Wisconsin Department of Administration – Division of Capitol Police respectfully requests permission to mount two solar-powered Flock ALPR (Automatic License Plate Recognition) cameras on light poles owned by the Village of Maple Bluff. These installations would not require any modifications to the poles or electrical costs.

The Executive Residence, located at 99 Cambridge Road in the Village of Maple Bluff, houses the Governor and family, and hosts numerous large events each year, many involving high-profile dignitaries, state officials, and elected representatives. We aim to enhance protection and situational awareness at this location using Flock ALPR technology.

Initially, we intended to install these cameras on the Executive Residence grounds. However, upcoming modifications to the grounds, scheduled to begin in late summer 2025, may necessitate removing any current installations to accommodate construction.

As a temporary solution and trial, we seek approval to mount the cameras on Maple Bluff poles. Ideally, if this setup proves mutually beneficial, we would appreciate considering a permanent agreement. Through the Flock database, both of our agencies will have access to any data collected by these cameras, strengthening our investigative resources.

Please see the image below for an overhead map indicating the specific poles we propose for the installations.

Thank you for your consideration and continued partnership.

Sincerely,



Deputy Chief Chris Litzkow
Wisconsin State Capitol Police

Office: 608-261-6629
Mobile: 608-345-6970
24/7 Dispatch: 608-266-8797

*Please tell us about your
experience with our agency:* [1-
Minute Customer Satisfaction
Survey](#)



Pole: 95-A45

Pole: 95-D23

Permit for Street Opening

Village of Maple Bluff
18 Oxford Place
Madison, WI 53704
Phone (608) 244-3048 Fax (608) 244-0179



VILLAGE OF
MAPLE BLUFF
VILLAGEOFMAPLEBLUFF.COM

Requested By: Corey Stelljes- Madison Parks Division
Address: 303 E Lakeside Dr, Madison WI 53715

Opening to be 28 feet North of the Harbort Dr R/W Line.
Opening to be 22 long (measured at 90 degrees to street centerline) and _____
Wide. See attached print.

Location: Center Line Curb Lane Terrace Sidewalk

Type of Ditches: Concrete Black Top Black Top & Concrete Gravel Dirt
 Sod Other

Purpose of Opening: Park Entrance Dr relocation for Burrows Park

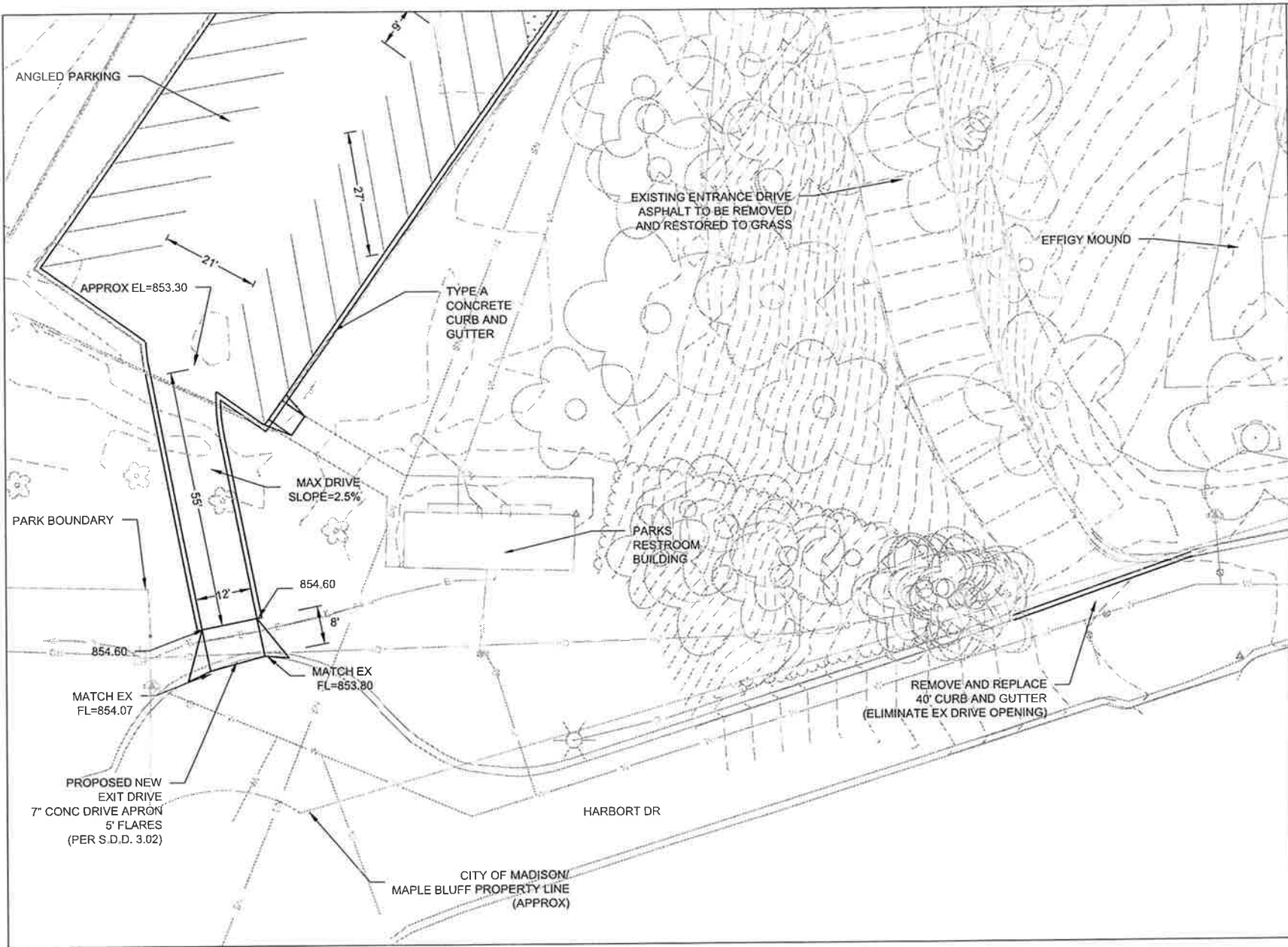
In consideration of being permitted to make such excavation, I hereby agree that I will faithfully comply with any and all Village of Maple Bluff Ordinances that my apply and at all times keep the place where the excavation is made properly guarded by day and lighted by night, and will save the Village harmless from any and all damages, costs and any injuries which may be incurred by my acting upon the permit herby sought and that I will leave the street, sidewalk, or terrace in as good condition as the same was in when the work was commenced.

Seventy – two (72) hour notice is required if this project will require a detour.
See attached Documents 1.0 Project Display.pdf and 2.0 Entrance Detail.pdf for
Special Provisions: details.

(For office use only)

Director of Public Works: _____

Date Approved: _____



City of Madison
 Department of Public Works
PARKS DIVISION
 City-County Building, Suite 104
 210 Martin Luther King, Jr. Blvd.
 Madison, WI 53703

play
**MADISON
 PARKS**



PROJECT:
**BURROWS PARK
 LOT RECONSTRUCTION
 2024**

PROJECT ADDRESS:
**BURROWS PARK
 25 BURROWS RD
 MADISON, WI 53704**

Although every effort has been made in preparing these plans and checking them for accuracy, the contractor and subcontractors must check all details and dimensions of their trade and be responsible for the same.

ITEM	DATE
ADVERTISED	TBD

PUBLIC WORKS PROJECT #:
TBD

SHEET TITLE:
**HARBORT DR
 ENTRANCE DETAIL**

SHEET NUMBER:
2.0

Chapter 192. Streets, Sidewalks and Public Areas

Article III. Occupancy of Rights-of-Way

§ 192-28. Revocation, suspension or refusal to issue or extend permits.

- A. The Committee may refuse to issue a permit or may revoke, suspend or refuse to extend an existing permit if it finds any of the following grounds:
- (1) The applicant or permittee is required to be registered and has not done so.
 - (2) Issuance of a permit for the requested date would interfere with an exhibition, celebration, festival or other event.
 - (3) Misrepresentation of any fact by the applicant or permittee.
 - (4) Failure of the applicant or permittee to maintain required bonds and/or insurance.
 - (5) Failure of the applicant or permittee to complete work in a timely manner.
 - (6) The proposed activity is contrary to the public health, safety or welfare.
 - (7) The extent to which right-of-way space where the permit is sought is available.
 - (8) The competing demands for the particular space in the right-of-way.
 - (9) The availability of other locations in the right-of-way or in other rights-of-way for the facilities of the permittee or applicant.
 - (10) The applicability of ordinances or other regulations of the right-of-way that affect location of facilities in the right-of-way.
- B. Discretionary issuance. The Committee may issue a permit where issuance is necessary to:
- (1) Prevent substantial economic hardship to a customer of the permittee or applicant;
 - (2) Allow such customer to materially improve its utility service; or
 - (3) Allow the permittee or applicant to comply with state or federal law or Village ordinance or an order of a court or administrative agency.
- C. Appeals. Any person aggrieved by a decision of the Public Works Committee revoking, suspending, refusing to issue or refusing to extend a permit may file a request for review with the Village Board. A request for review shall be filed within 10 days of the decision being appealed. Following a hearing, the Village Board may affirm, reverse or modify the decision of the Public Works Committee.

Re: Tree review at 102 Fisk Place

From Tom Schroeder <tschroeder@villageofmaplebluff.com>
Date Fri 10/25/2024 2:40 PM
To Colleen O Meara <omeara5@yahoo.com>
Cc Tanner Nystrom <tnystrom@villageofmaplebluff.com>; Sarah Danz <sdanz@villageofmaplebluff.com>

October 25, 2024

Hi Colleen,

You are welcome, I am always willing to "Talk Trees".

I appreciate your interest and concern's of the group of 5 mature spruces located on the plot you plan on improving with the building of a home. Especially the proximity of three of the trees that are on the outline of your home your plan to build. With the necessity to remove the three trees for the build it then brings up the appearance of the remaining two. The group of trees likely where planted together at the same time. As these trees have matured together for their entire life the common face of each tree nearest to the next have lost or never developed limbs between each other. With the center three trees removed the two outermost trees would appear to be half of a tree. Then add to that the utility pruning of the trees along side the transmission wires will leave you with two trees with significant form defects.

As Forester of Maple Bluff I would agree the three spruces need removal for the build of the home. I would also recommend to consider the visual apperance that the other two spruces will have without the other three. I would also agree that the other 2 spruces could be removed as well. All expences of removal of trees would be born by the property owner.

There is a silver maple near the ponds edge that I would recommend to be removed also.

Thank You,

Thomas Schroeder
Director of Public Works
Village Forester
Village of Maple Bluff

From: Colleen O Meara <omeara5@yahoo.com>
Sent: Wednesday, October 23, 2024 11:17 AM
To: Tom Schroeder <tschroeder@villageofmaplebluff.com>
Subject: Tree review at 102 Fisk Place

You don't often get email from omeara5@yahoo.com. [Learn why this is important](#)

Caution: This email originated from outside of your organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Tom,

Thank you for meeting me at the lot to review the mature trees that are currently in the village right of way. I appreciate the offer to provide a summary of what we discussed and your assessment of the state of the trees.

I look forward to hearing from you.

Thanks again,

Colleen O'Meara
c. 608.698.9714

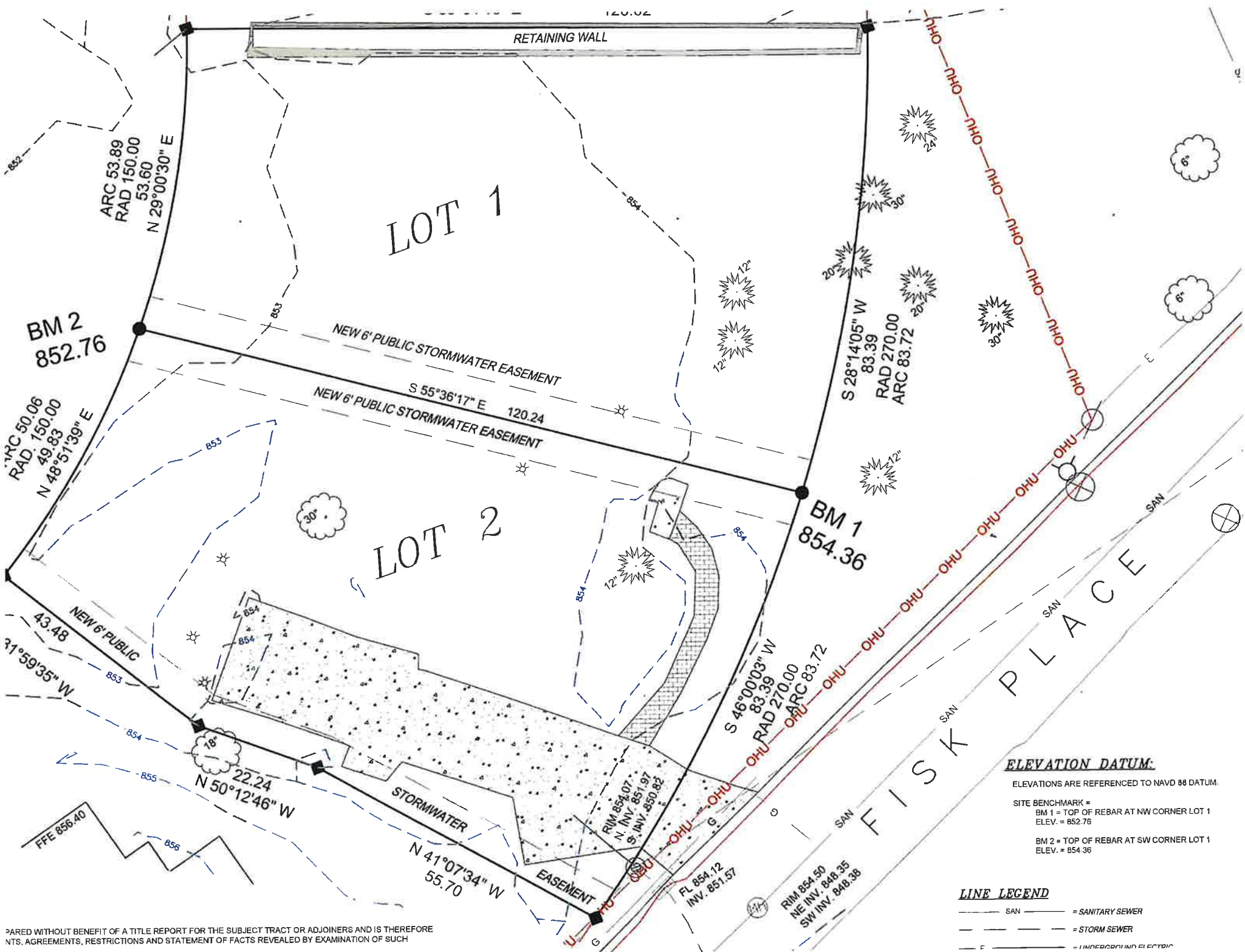
Current Site - 102 Fisk Place



this juniper to be removed

these trees to remain

these trees to remain



RETAINING WALL

LOT 1

LOT 2

BM 2
852.76

BM 1
854.36

ELEVATION DATUM:

ELEVATIONS ARE REFERENCED TO NAVD 88 DATUM

SITE BENCHMARK =
 BM 1 = TOP OF REBAR AT NW CORNER LOT 1
 ELEV. = 852.76
 BM 2 = TOP OF REBAR AT SW CORNER LOT 1
 ELEV. = 854.36

LINE LEGEND

- SAN — = SANITARY SEWER
- SS — = STORM SEWER
- F — = UNDERGROUND ELECTRIC

PREPARED WITHOUT BENEFIT OF A TITLE REPORT FOR THE SUBJECT TRACT OR ADJOINERS AND IS THEREFORE NOT TO BE RELIED UPON WITHOUT THE ASSISTANCE OF A LICENSED SURVEYOR. THIS PLAN IS NOT TO BE USED FOR ANY OTHER PURPOSES. AGREEMENTS, RESTRICTIONS AND STATEMENT OF FACTS REVEALED BY EXAMINATION OF SUCH RECORDS ARE NOT REPRESENTED HEREIN.

Department of Public Works
Board Report November 12, 2024

- **We are concentrating on fall collections and maintenance of the equipment used for fall.**
- **Water meter heads and bodies are nearing an end for this year's targets. Additional meter heads and bodies have been ordered, and some delivered.**
- **As this process of meter head replacement unfolds, we are engaging residents to remove and replace gate valves to ball valves on both sides of the meter to avoid a failure of the valve. To replace these valves, it requires that the street water box for the home to be closed for the work. We have discovered several street valves that failed to work, requiring renewal of the water box.**
- **The last known residence of the village that is still using a well for water will be connected to municipal supply in the next week or two.**
- **We will be addressing tree maintenance as needed for the rest of 2024.**
- **Wreaths have been ordered through Troop 5.**
- **We should be able to address the gardens along Lakewood Blvd.**
- **Equipment and winter materials are ready for the change of seasons.**