



# Appendix A

  

# PUBLIC PARTICIPATION PLAN



# Village of Maple Bluff Public Participation Plan

## Smart Growth Requirements

The Wisconsin State Smart Growth Law requires communities to adopt written procedures to encourage public participation at each stage of the planning process. Specifically, the law states:

*The governing body of a local governmental unit shall adopt written procedures that are designed to foster public participation, including open discussion, communication programs, information services and public meetings for which advance notice has been provided, in every stage of the preparation of a comprehensive plan. The written procedures shall provide for wide distribution of proposed, alternative or amended elements of a comprehensive plan and shall provide an opportunity for written comments on the plan to be submitted by members of the public to the governing body and for the governing body to respond to such written comments.*

## Village of Maple Bluff Public Process Procedures

The Village has embarked on three planning projects—a smart growth comprehensive plan, a zoning ordinance update and a Comprehensive Outdoor Recreation Plan and various park facility plans. The Village is committed to a comprehensive public process involving a variety of approaches to involve Village residents. The components are detailed below:

### Community Goal Setting Workshop

The Village began its planning process in October of 2001 when it held a Community Goal Setting Workshop. The purpose of the workshop was to identify goals and directions for the Village and to detail directions for achieving those goals.

### Plan Commission Meetings

A series of Plan Commission Meetings will be held to determine implementation strategies, review draft plans and provide guidance on plan recommendations. All meetings will be adequately noticed and open to the public.

### Park and Recreation Committee Meetings

A series of meeting with the Parks and Recreation Committee will be held to oversee development of the park facility plans. All meetings will be adequately noticed and open to the public.

### Zoning Sub-Committee Meetings

A zoning sub-committee has been created to oversee the update of the Village Zoning Ordinance. This is a working group that reports to the Plan Commission.

### Community Workshop

The community workshop is an interactive session where residents will build on the first workshop held in October and brainstorm together to determine the future physical development of the Village—places



to protect, areas where development should occur and should not occur, types of development, future transportation linkages—including bike and ped trails, and community character.

### Open House

The Draft Comprehensive Plan, which will include the goals and objectives, policies and recommendations, maps and analysis will be presented to the community for feedback during an open house. The open house provides an informal opportunity for community residents to view plan maps and other illustrations and talk with consultants and plan commission members about the recommended plan.

### Newsletter Articles

The Planning Consultants, Schreiber Anderson Associates/Rudd and Associates will work with Village staff to publish articles about the planning efforts in the Village Newsletter. The consultants will also write an article on the planning process to appear in the Northside News, the Capital Times and the Wisconsin State Journal.

### Public Hearings

As required by law, A final public hearing before the Plan Commission and Village Board on the Comprehensive Smart Growth Plan will be held. At this point, the expectation is that the Village will adopt the comprehensive plan.

A public presentation and public hearing on the bike facility plans will also be held with the Parks and Recreation Committee. Modifications will be incorporated into the final plans as directed by the Parks and Recreation Committee. A joint public hearing before the Village Board and Plan Commission will then be held on the facility plans.

The process for revising the Village zoning ordinance includes several public hearings to elicit input on the first draft, second draft, revised draft and final drafts of the ordinance.

All public hearings will be adequately noticed and open to the public. Representatives from surrounding jurisdictions will also be invited to participate.

### Other Opportunities for Public Input

Residents have the opportunity to submit comments on the plans at any point in time. Comments should be directed to the Village Administration at:

Tim Krueger  
Village Administrator  
18 Oxford Place  
Madison, WI 53704  
608-244-3048 (ph)  
608-244-3901 (fax)  
[tjkrueger@hotmail.com](mailto:tjkrueger@hotmail.com)

Plan updates, agendas and meeting minutes will be posted on the Village website. Copies of all draft plans will be available at the Village Hall for viewing.

Comments may also be sent to Mary Edwards at Schreiber Anderson Associates at [medwards@saa-madison.com](mailto:medwards@saa-madison.com).